* Complete the application form: **(for repatriation, only the certificate of conformity needs to be completed)**
* Return it, dated and signed, to the following address:

Martinique **Biological** Resource Centre: **CeRBiM**

Maison de la Recherche, -1 EFS Building

CHU Martinique - CS 90 632

97 261 FORT-DE-FRANCE cedex

Or **by e-mail** to **the** following address **cerbim@chu-martinique.fr**

**Date of request: YYYY - MM - DD**

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| **IDENTIFICATION OF THE REQUEST** |
| **Applicant / project leader :****Last name: First name :****Function :** **E-mail** **Tel:**  |
| **Organisation - Institution :****Address:** |
| **Project title :****Acronym :** |
| **Project description:** *(maximum two pages)* |
| **Collaborations / partnerships (academic, industrial...)** :Study in collaboration with the collection manager:**[ ]**  Yes**[ ]**  No**[ ]**  Not applicable |
| **How the project will be funded (please specify)** |

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| **DESCRIPTION OF THE REQUEST FOR**  |
| **COLLECTION** | **ORGAN** | **TUMOUR/PATHOLOGY** | **SAMPLES** | **NUMBER OF PATIENTS** | **NUMBER OF SAMPLES PER PATIENT** |
| **[ ]** **Fabrics** |  |  | [ ]  Frozen fabric[ ]  Fresh fabric[ ]  Paraffin blocks[ ] Histological slides |  |  |
| **[ ]** **Tissue derivatives** |  |  | [ ]  Tumour DNA[ ]  Tumour RNA[ ] Other: ......... |  |  |
| **[ ]** **Blood / cell derivatives** |  |  | [ ]  DNA[ ]  RNA[ ]  Lymphocyte clots[ ]  Cryopreserved cells[ ]  Hair[ ]  Cervico-vaginal smear[ ]  CSF[ ]  Citrated plasma[ ]  EDTA plasma[ ]  Heparinised plasma[ ]  Saliva[ ]  Whole blood[ ]  Serum[ ]  Urine[ ]  Other: .................. |  |  |
| **Requested availability date :** YYYY - MM - DD **[ ]**  The applicant instructs CeRBiM to transfer the samples to the destination by the approved CHU Martinique transporter. **[ ]**  the applicant is responsible for transporting the samples out of CeRBiM**[ ]**  Physical collection from CeRBiM by a designated representative: ..........................................**Transport conditions:** Temperature **[ ]**  ambient **[ ]**  dry ice **[ ]**  refrigerated **Samples are best sent on Mondays or Tuesdays.** |
| **Characteristics: *example: male patients aged over 50*****Associated data required :** |

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| **RESERVED FOR CERBIM** |
| Application registration date : |
| **STUDY OF THE FEASIBILITY OF MAKING SAMPLES AVAILABLE** |
| Checking the feasibility of making samples from the collection available.............................: [ ]  YES[ ]  NOCommentary: **Signed by: on : YYYY - MM - DD** |
| **OPINION OF THE COLLECTION MANAGER** |
| [ ]  Favourable[ ]  Unfavourable [ ]  Not applicableCommentary: **Collection manager: on : YYYY - MM - DD** |
| **OPINION OF THE SCIENTIFIC ADVISORY BOARD** |
| [ ]  Favourable[ ]  Unfavourable [ ]  Not applicableCommentary:  **on : YYYY - MM - DD** |
| **VALIDATION** |
| [ ]  Favourable[ ]  Unfavourable Commentary: **Signed by the CeRBiM Medical and Scientific Coordinator: on : YYYY - MM - DD** |

***The parties undertake to respect the following commitments****:*

All research on data associated with a human sample and on the sample itself must be subject to a RIPH declaration.

**INTELLECTUAL PROPERTY**

The Parties retain full and complete ownership of their respective prior knowledge. These terms refer to all technical and/or scientific information and knowledge, whether patentable or not, whether patented or not, and held by and/or property of a Party prior to the entry into force of this Contract, or developed by one of the Parties independently of the Research Programme, whether or not during the implementation of the said Programme, whether or not the said information and knowledge is closely related to the field of the Research Programme which is the subject of the Contract, and which the Party which holds or owns it has the right to dispose of. The knowledge not resulting from the Study includes the associated data made available and/or transmitted by the University Hospital to the PARTNER. The PARTNER cannot claim, by the mere fact of signing the present agreement, any intellectual or industrial property rights on the results of research carried out previously using the Material or the Data and their possible valorisation by the CHU Martinique.

**CeRBiM undertakes to :**

* Comply with the legislation and regulations governing the management of collections.
* Ensure that the donor's consent (or non-opposition) is appropriate for the intended use of the collection.
* Be in agreement with the body and/or the person responsible for the collection.
* Do everything possible to meet the user's deadlines and quality requirements.
* Not to comply with any request from a third party for access to a collection, other than at the request or with the express authorisation of the coordinating investigator or the Scientific Board of the collection during the period.

**The User undertakes to :**

* To respect the confidentiality of the information exchanged and to use the biological resources within the strict framework of the project mentioned in this document
* Not to transfer the biological resources to a third party, in accordance with the regulations in force, the hosting procedure and the provision of biological resources by CeRBiM.
* Use the biological resources exclusively for research purposes in the context of the project in question, to the exclusion of any other use
* Do not use the samples or their derivatives for profit-making purposes.
* To conserve biological resources in compliance with the applicable regulatory provisions and to ensure their traceability and compliance with the rules relating to health, safety, security and the protection of people and the environment.
* Return the biological resources after use or destroy them and, where appropriate, provide a certificate of destruction of the
* Respect the financial commitments made with CeRBiM (estimate of expenditure attached, if applicable).
* **Cite CeRBiM in all scientific publications resulting from results obtained from the biological material made available (transfers, collaboration or provision of services): as author and/or in the acknowledgements and in the Methods as follows:**
* **in the "Materials and Methods" paragraph: it should be written that the samples were made available by the Centre de Ressources Biologiques de la Martinique (CeRBiM) CHU Martinique or "Human samples were obtained from the processing of biological samples by the Centre de Ressources Biologiques of Martinique (CeRBiM), CHU Martinique, France".**
* **In the acknowledgements, the authors thank the Centre de Ressources Biologiques de Martinique (CeRBiM), CHU Martinique, for managing and making available the samples from the study patients" or "The authors acknowledge the Centre de Ressources Biologiques de Martinique (CeRBiM) CHU Martinique, France) for the managing of patients' samples**",
* Reference CeRBiM in all scientific publications with the identification number BRIF BB-0033-00099.
* Inform CeRBiM of the results obtained to enable the annotation of the RBs at cerbim@chu-martinique.fr
* Inform CeRBiM of any publications resulting from research undertaken at cerbim@chu-martinique.fr

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| **Applican****First name :** **"Read and approved** **Dat****Signature** | **User****First name :** **"Read and approved** **Dat****Signature** | **Coordinator of CeRBiM****First name :** **"Read and approved** **Dat****Signatur** |

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| **General Management CHU M** or **its representative** |
| **First name :** **Title :****Dat****Signature** |