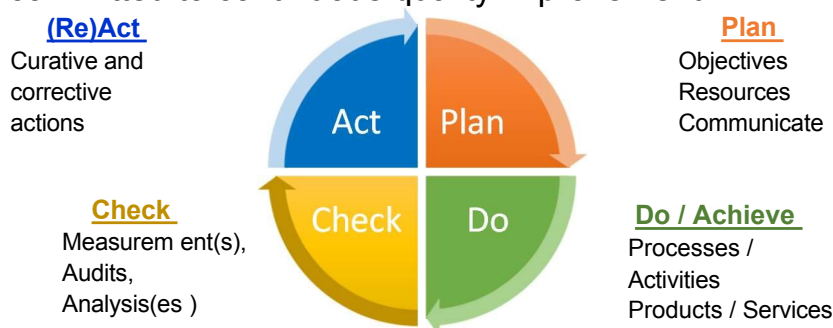




► The Centre de Ressources Biologiques de la Martinique **CeRBIM** is organized to promote national and international scientific research, both fundamental and applied. with respect for ethics and human rights. It ensures that :

- Samples are stored in optimal conditions to preserve their quality.
- Associated data are stored in a dedicated database with automated processing of patient information in compliance with the General Data Protection Regulation
- Samples are made available anonymously to users.

► CeRBIM is committed to continuous quality improvement.



It has obtained :

At the standard NFS 96-900

April 12, 2017: initial cycle

March 19, 2020 renewal



Exclusion: Duplication of Biological Resources

At the standards :

NF EN ISO 9001 version 2015 : Quality Management System

NF EN ISO 20387 version 2020: General requirements for biobanking

March 29, 2023



EXCLUSION FROM CERTIFICATION SCOPE

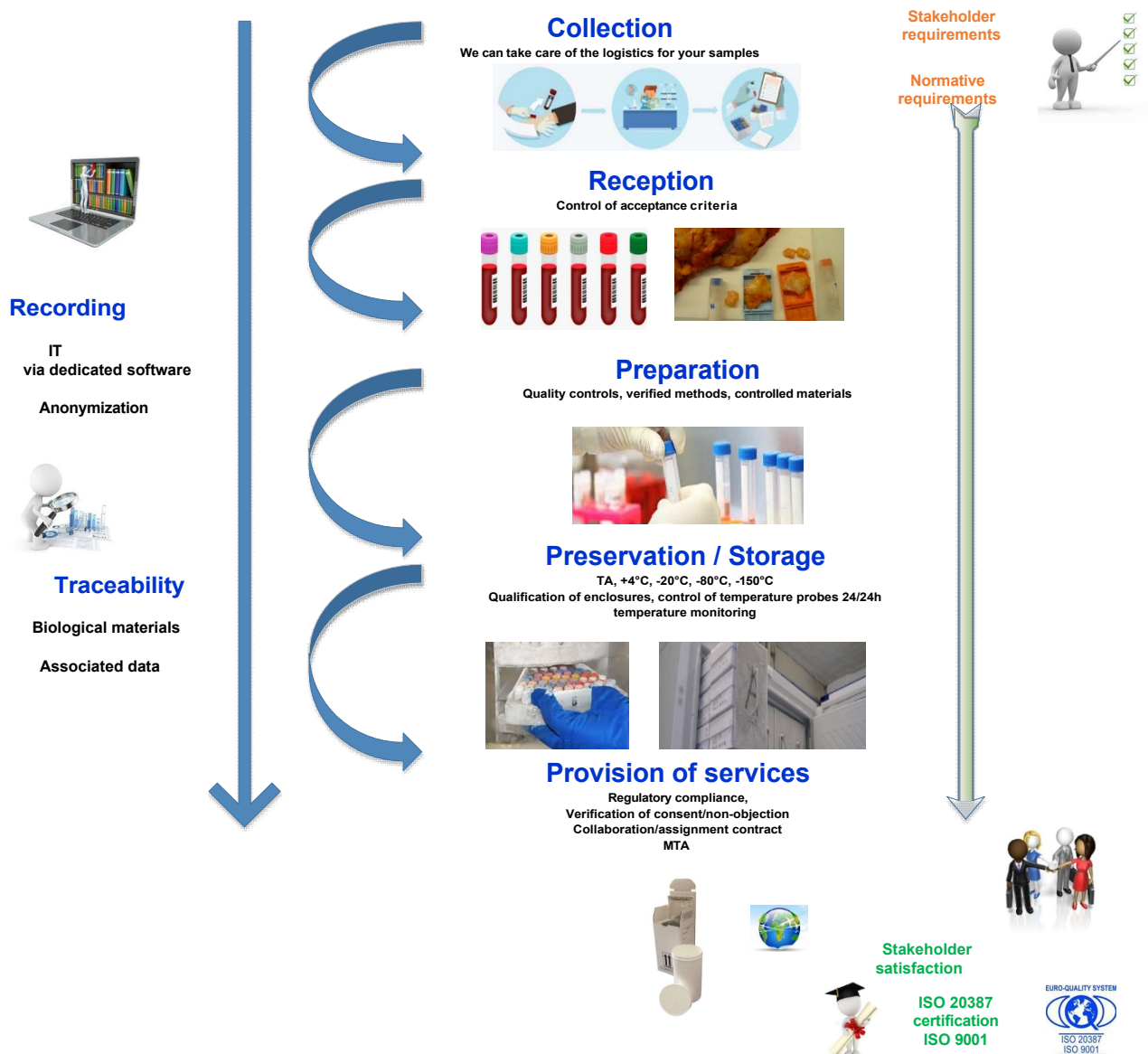
Chapter 8.3 of the NF EN ISO 9001 standard



Activities

► **CeRBIM** collects, prepares, preserves and makes available biological resources and their associated data, of various kinds (fluids, proteins, etc.).
cells, tissues) for research purposes.

All samples are managed in accordance with ethical principles and current regulations.





PROCESS MANAGEMENT

Strategy and Organization

P1

Strategy, Policy and Objectives,
Communication, Management
Review, Finance, ...

P2

QMS

P3

P4

managementQMS assessment and improvementCertifying body

Quality Management System

Expertise

Help for
design of
projects

OPERATING PROCESS

O1

Feasibility study:

Service request,
implementation
collection,
requalification,...

O2

Pre-acquisition:

Care and handling
documents
treatment

O3

Collection, Reception:

Checking
acceptance
criteria

O4

Preparation:

of Biological
Resources and/ or
or secondary

O5

Conservation

storage

O6

Set to disposition

Service provision outside the scope of certification IT

SGL

management

O8

Operational process monitoring

SUPPORT PROCESS

S1

Administrative follow-up,

S2

Regulatory follow-upIT system

Division

HR

Human Resources

Division

HSE

Health & Safety

Division

STA

Subcontracting
and
Sourcing

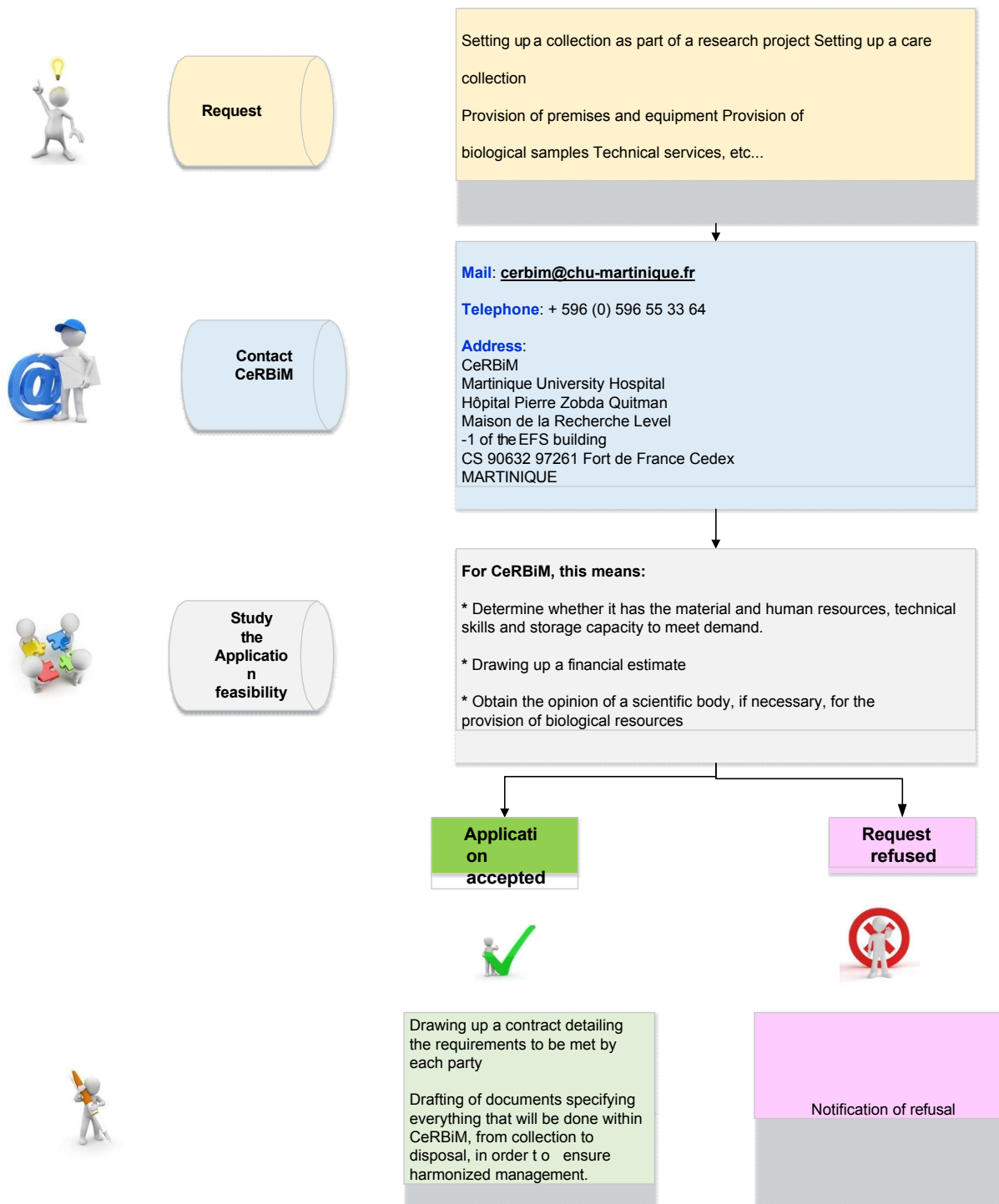
Division

MET

Equipment and
Metrology



Working with CeRBIM





Online documents: <https://www.chu-martinique.fr/recherche/>

- Resource catalog
 - Quality manual
 - Operating charter
 - Request management
 - Quality policy
-
- Your tools for managing or building a collection
 - J Feasibility study
 - J Application contract
 - Your tools for delivery
 - J Release form



Regulatory activity



Drafting of applications to the relevant authorities,
by the Clinical Research and Innovation Delegation (**DRCI**):

- J Declaration of disposal
- J Authorization to sell
- J Export / import authorization
- J Waiver of information
- J Other steps to help you realize your projects



Commitment



→ Privacy

Staff are required to respect confidentiality during their activities in two main situations:

Jau regard du RGPD (équipes, chercheurs, utilisateurs, personnes participant aux recherches, ...) du fait des données nominatives détenues

Intellectual property rights relating to biological resources or their uses.

→ Ethics

CeRBiM is committed to respecting national and international ethical and regulatory principles. To this end, the CERBiM regulatory manager relies on the reference texts formalized in the lists of external documents, and the procedures and tools set up at institutional level.

→ Impartiality

In order to guarantee the impartiality of its activities, and more specifically impartial access to its biological resources, CeRBiM has set up an organization dedicated to this issue. A scientific body has been set up to ensure the impartiality of scientific decisions taken on requests for access to biological resources.

→ Compliance with professional recommendations :

CeRBiM complies with good professional practice, INCa recommendations, OECD guidelines and any other professional recommendations that may be relevant to its activities.



Themes

The CHU de Martinique's scientific research strategy aims to develop fundamental and clinical research in line with current ethical and quality standards. The priority themes defined by CHUM are :

Area 1: Infectious and emerging diseases

Focus 2: Cardiometabolic diseases

Area 3: Autoimmune and inflammatory diseases

Area 4: Genetic diseases

Cross-functional areas: oncology, geriatrics, neuroscience, perinatal care, etc.

CeRBIM is integrated into these CHUM themes with its two branches, Biothèque and Tumorotheque, and remains open to other themes.



Networks





PZQ2
QUARTIER LA
MEYNARD
CS 632
97200 FORT DE
FRANCE

Quality manual

MAQ-P1-CRB-001

Version: 3

Applicable on: 05-06-2023



Contact



CeRBIM CHU
de Martinique
Hôpital Pierre Zobda Quitman
Maison de la Recherche Level -
1 of the EFS building

For further information, please contact



cerbim@chu-martinique.fr



+ 596 (0) 596 55 35 64

Opening

Days	Time of receipt samples	Opening hours
Monday	7:30 a.m. - 1:30 p.m.	7 a.m. - 3 p.m.
Tuesday	7:30 a.m. - 1:30 p.m.	7 a.m. - 3 p.m.
Wednesday	7:30 a.m. - 1:30 p.m.	7 a.m. - 3 p.m.
Thursday	7:30 a.m. - 1:30 p.m.	7 a.m. - 3 p.m.
Friday	7:30 a.m. - 12:30 p.m.	7 a.m. - 2 p.m.
Saturday	-	closed
Sunday	-	closed
Public holidays	-	closed
Days off	-	closed