



PZQ2
 QUARTIER LA
 MEYNARD
 CS 632
 97200 FORT DE FRANCE

Application Contract

ENR-O2-CRB-002

Version: 2
 Applicable on: 08-06-2023



Please return to :

- ♦ **by post to** the following address

Center de Ressources **Biologiques** de La Martinique: **CeRBIM**
Maison de la Recherche level -1 of the EFS building
CHU de Martinique - CS 90632
97 261 Fort de France cédex

or

- ♦ **by e-mail to the following address:** cerbim@chu-martinique.fr

Application date: YYYY-MM-DD	
<input type="checkbox"/> 1 Collection set-up and 2 Services required	
<input type="checkbox"/> 2 Services required	
<input type="checkbox"/> 3 Taking over a collection	
Collection name or project title :	Acronym :

Applicant	
Promoter :	
Martinique University Hospital Investigator	
Name	First name
Function/service qualification	
Phone mail	
ARC of the CHU of Martinique :	
Last name First name	

Project
Attach protocol
Program and purpose :
Secondary objectives:
Start date :
Study duration :
Sample shelf life :
Funding: <input type="checkbox"/> no <input type="checkbox"/> yes, amount:€

Regulatory documents (copies to be supplied if available)
<input type="checkbox"/> Patient information letter/note <input type="checkbox"/> PAC opinion
<input type="checkbox"/> Consent or non-opposition form <input type="checkbox"/> CNIL authorization or CIL declaration
<input type="checkbox"/> Consent for genetic research <input type="checkbox"/> MESR declaration
<input type="checkbox"/> Other(s): specify.....



1: Collection request

Anticipated number of patients :

Number of visits per patient :

Nature of samples: primary resources :
 Blood Urine Tissue Other(s): specify.....

Nature of derivatives (attach laboratory manual)
 DNA RNA Cells
 Plasma Citrate Plasma EDTA Plasma Heparin Serum
 Other(s): specify.....

Associated clinical-biological data
 no yes, please specify.....

2: Services required

Taking charge of fluids

Place of collection of biological samples :
 Care services: Day hospital Home care

Storage temperature of biological samples before processing :
 18-25°C +4°C Other(s): specify.....

Shelf life of biological samples before processing :
 Please specify.

Preparation (or supply laboratory manual)
Centrifugation no yes, please specify
Bottling: no yes
Dry pellet (density gradient): no yes **Counting:** no yes
 Desired number of cells per pellet:
Cell ampoule (density gradient): no yes **Counting:** no yes
Viability: no yes
 Desired number of cells per ampoule:
Nucleic acid extraction: DNA RNA
Specific technique: specify.....
 For specific techniques, please provide operating instructions.
Specific reagents are at your expense.

Conservation
 Planned duration:
 Storage temperature: TA +4°C -20°C -80°C -150°C
 Double backup (storage in 2 freezers): no yes

Tissue management



Maximum duration of cold ischemia between sampling and freezing required:

- ➔ Freezing in the operating room: no yes
- ➔ Freezing at the Laboratoire d'Anatomie et Cytologie Pathologiques :
 no yes
- ➔ Freezing at CeRBiM: no yes
- ➔ When freezing, specify location:

	Healthy tissue	Tumor tissue
Number of fragments		
Number of tubes to be made		

Preparation:

- Frozen cuts: number size:
- Kerosene sections: number size:
- DNA extraction RNA extraction
- Other(s): specify

Conservation

Planned duration:

Storage temperature: TA +4°C -20°C -80°C -150°C

Double backup (storage in 2 freezers): no yes

3: Taking over a collection

Nature	Number	Storage temperature	Desired storage temperature

Related data available :

Sampling: date time **Freezing:** date time

clinical technical Type of preparation other:

Computer management

Data entry in CeRBiM's computer software :
 Systematic recording: date - time of sampling, technique and date - time of storage temperature.
 If other information is required, please specify:

☞ **Entry in a dedicated database:** no yes; specify

Transport

Delivery and reception arrangements: specify



The future of the collection :

- Own use** (research program of the collection's scientific manager)
- Provision** (research program one or more internal or external research teams at CHU M; these partnerships are formalized in the project).
- Transfer** (samples sent to one or more research teams inside or outside CHU M without partnership or subcontracting)
*CeRBiM must apply to the French Ministry of Higher Education and Research **for authorization to transfer the rights** (please allow around 3 months).*
*For shipments outside France, CeRBiM must apply to the French Ministry of Higher Education and Research for **export authorization** (please allow around 3 months).*
- Destruction of the collection** on completion of research work
- Temporary storage** Return of collection to depositor
- Associated data retention period:**
- Other** (specify):

Promotion and Communication:

Financial value :

If the cost of the collection has not been estimated when the scientific project was drawn up, it will be communicated to you by CeRBiM on the basis of the elements contained in this application.

Planned source of funding : amount:€

Scientific valorization :

Co-author Patent sharing Not applicable Other:

Communication :

Inclusion of your collection in the CeRBiM catalog: Yes No

Publication:

- Cite CeRBiM in any scientific publication based on results obtained from the biological material provided (by making it available, transferring it or providing a service): as author and/or in the Acknowledgements and in the Methods as follows:
 - in the Acknowledgements, the authors thank the Centre de Ressources Biologiques de Martinique (CeRBiM), CHU Martinique, for the management and provision of study patient samples" or "The authors acknowledge the Centre de Ressources Biologiques de Martinique (CeRBiM) CHU Martinique, France) for the managing patient samples".
 - in the "Materials and Methods" section, "Human samples were obtained from the processing of biological samples by the Centre de Ressources Biologiques of Martinique (CeRBiM), CHU Martinique, France" or "Human samples were processed and made available by the Centre de Ressources Biologiques de la Martinique (CeRBiM) CHU Martinique".
- Reference CeRBiM in all scientific publications with BRIF identification number BB-0033-00099.

Project manager :

Last name..... First name:

Date and signature

**If the consents are not kept at CeRBiM, I undertake to check that the
 and stored in the investigator's file.**



Reserved for CeRBIM

Technical support at CeRBIM: Yes No Partial

Comments :

☞ → Availability of space in refrigerated enclosures :

+ 4°C: YES NO Not Applicable

- 20°C: YES NO Not Applicable

- 80°C: YES NO Not Applicable

-150°C: YES NO Not applicable

Technical time: FTE

☞ → **Billing accepted :**

● Per Patient: € ● For the study: €

● Consumables and/or reagents: supplied by the promoter payable by CeRBIM

Specify :

Opinion of the Medical and Scientific Coordinator Date.....

Positive opinion

Acceptance with reservations. The reservations are as follows:

.....

Application rejected, reason:

Scientific Committee Opinion: Date.....

Not applicable

Acceptance with reservations. The reservations are as follows:

.....

Positive opinion

Application rejected, reason:

CeRBIM study coordinator(s):

Decision communicated to applicant Date..... by

Mail Mail

Medical and Scientific Coordinator	General Management CHU M or its representative
Name : First name : Date : Signature :	Name : First name : Title : Date : Signature :